



NIAGARA CATHOLIC  
DISTRICT SCHOOL BOARD

## MINUTES OF THE COMMITTEE OF THE WHOLE MEETING TUESDAY, MAY 12, 2009

Minutes of the Meeting of the Committee of the Whole of the Niagara Catholic District School Board, held on Tuesday, May 12, 2009, at 7:00 p.m. in the Father Kenneth Burns csc Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 7:10 p.m. by Vice-Chairperson Fera.

### A. ROUTINE MATTERS

#### 1. Opening Prayer

Opening Prayers were led by Trustee Dekker.

#### 2. Roll Call

Trustee	Present	Excused
John Belcastro	✓	
Kathy Burtnik	✓	
Maurice Charbonneau	✓	
Gary Crole	✓	
John Dekker	✓	
Frank Fera	✓	
Ed Nieuwesteeg	✓	
Tony Scalzi	✓	
<b>Student Trustees</b>		
Ashley McGuire	✓	
Christina Volpini	✓	

The following staff were in attendance:

**John Crocco**, Director of Education; **Rob Ciarlo**, **Yolanda Baldasaro**, **Frank Iannantuono**, **Lee Ann Forsyth-Sells**, Superintendents of Education; **Larry Reich**, Superintendent of Business & Financial Services; **Khayyam Syne**, Administrator of Staff Development; **Christine Graham**, Program Officer - Curriculum; **Marcel Jacques**, Program Officer - Student Support Services; **James Woods**, Controller of Plant; **Jennifer Brailey**, Manager of Board Services and Communications; **Sherry Morena**, Recording Secretary

**3. Approval of the Agenda**

Moved by Trustee Scalzi

**THAT** the Committee of the Whole approve the Agenda of the Committee of the Whole Meeting of May 12, 2009, as presented.

**CARRIED**

**4. Disclosure of Interest**

No Disclosures of Interest were declared with any items on the agenda.

**5. Minutes of the Committee of the Whole Meeting of April 14, 2009**

Moved by Trustee Belcastro

**THAT** the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting of April 14, 2009, as presented.

**CARRIED**

**B. PRESENTATIONS**

**C. COMMITTEE AND STAFF REPORTS**

**1. Policy Committee**

**1.1 Unapproved Minutes**  
**Policy Committee Meeting - May 5, 2009**

Moved by Trustee Burtnik

**THAT** the Committee of the Whole receive the unapproved Minutes of the Policy Committee Meeting of May 5, 2009, as presented.

**CARRIED**

**1.2 Approval of Policies**

**1.2.1 Administration of Oral Medication to Students Under the Age of 18**  
**During School Hours (Policy 302.2 - Revised)**

Lee Ann Forsyth-Sells, Superintendent of Education, presented the Administration of Oral Medication to Students Under the Age of 18 During School Hours Policy and indicated that the Policy reflects the Ministry of Education Policy Program Memorandum 81.

Moved by Trustee Nieuwesteeg

**THAT** the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Administration of Oral Medication to Students Under the Age of 18 During School Hours Policy (Policy 302.2 - Revised), as presented.

**CARRIED**

**1.3 Policy Development Update**

John Crocco, Director of Education, presented the Policy Development Update for information. He stated that at the May 5, 2009 Policy Committee Meeting, the Attendance Areas Policy was deferred to the May 25, 2009 Policy Committee Meeting where it can be presented in conjunction with the New Student Admissions Policy. If these

policies are approved at the Policy Committee Meeting, they will be vetted and presented to a Special Policy Committee Meeting on June 16, 2009, with presentation to the Board on June 16, 2009.

**2. 2009-2010 Preliminary Annual Budget**

Director Crocco, presented the 2009-2010 Preliminary Annual Budget, stating that the balanced 2009-2010 Annual Budget continues to allocate the necessary funding to implement and deliver the excellence in distinctive programs and services to students and staff as approved in the System Priorities for 2009-2010.

Larry Reich, Superintendent of Business & Financial Services, presented the highlights of the 2009-2010 Preliminary Annual Budget.

Moved by Trustee Charbonneau

**THAT** the Committee of the Whole recommend that the Niagara Catholic District School Board receive the report on the 2009-2010 Preliminary Annual Budget, as presented.

**CARRIED**

**3. Staff Development Department Professional Development Opportunities**

Khayyam Syne, Administrator of Staff Development, presented the report on the Staff Development Department Professional Development Opportunities for information.

**4. Applied Behaviour Analysis (ABA) - Implementation**

Superintendent Forsyth-Sells introduced the report on the Applied Behaviour Analysis (ABA) Implementation and welcomed Marcel Jacques, Program Officer - Student Support Services. Mr. Jacques introduced Sigrid Reid, Special Assignment Teacher, and Kathy McMullin, Special Needs Facilitator, who presented an overview of the Applied Behaviour Analysis Program which focuses on an effective instructional approach in the education of students with Autism Spectrum Disorders. They stated that the Program must be individualized based on the students' needs and that it has been successful for the students involved. Trustees asked questions regarding the Program.

**5. Implications of a Phased-In Ban on the Sale of Bottled Water**

Superintendent Baldasaro presented the report on the Implications of a Phased-In Ban on the Sale of Bottled Water, and highlighted some areas for consideration which resulted from a survey, and discussions and information from staff, cafeteria and cold drink vendors.

Trustees asked questions of clarification and discussed if additional time should be granted for further review of the issue or if the mandated of the Notice of Motion has been met.

Moved by Trustee Belcastro

**THAT** the Committee of the Whole recommend to the Niagara Catholic District School Board that Administrative Council be provided with additional time to collect further data and information to address implications of a phased-in ban on the sale of bottled water in Niagara Catholic. A consultation process with community stakeholders and partners is recommended, with information shared in a future report during the 2009-2010 school year.

**CARRIED**

**6. Niagara Catholic District School Board InfoWorld Green 15 Award**

Rob Ciarlo, Superintendent of Education, presented the report on the Niagara Catholic District School Board InfoWorld Green 15 Award in which the Niagara Catholic District School was nominated by XEROX Canada for its implementation of XEROX products as part of the Niagara Catholic's ECO Green Initiatives.

**7. Specialist High Skills Major Program - Enhancements**

Frank Iannantuono, Superintendent of Education, introduced the report on the Specialist High Skills Major Program - Enhancements. Christine Graham, Program Officer - Curriculum introduced teachers from the various sectors of the Program and highlighted their many accomplishments.

Pat Mete, Secondary Consultant, welcomed teachers and students from the various Specialist High Skills Major (SHSM) Sectors. The teachers and students gave personal accounts of their SHSM experiences.

The Transportation Technology Sector displayed a race car built by students and demonstrated their robots; the Construction Sector showed a news clip highlighting a house they are rebuilding and donated a bench to the Catholic Education Centre constructed by the students; the Horticulture and Landscape Sector presented the Board with flowers and plants; and the Hospitality and Tourism Sector served specialty coffee and dessert.

**8. Financial Reports**

**8.1 Monthly Banking Transactions**

Moved by Trustee Belcastro

**THAT** the Committee of the Whole recommend that the Niagara Catholic District School Board receive the Monthly Banking Transactions for the month of April 2009, as presented for information.

**CARRIED**

**8.2 Statement of Revenue and Expenditures**

Moved by Trustee Charbonneau

**THAT** the Committee of the Whole recommend that the Niagara Catholic District School Board receive the Statement of Revenue and Expenditures as at April 30, 2009, as presented for information.

**CARRIED**

**9. Monthly Updates**

**9.1 Capital Projects Progress Update**

James Woods, Controller of Plant, presented the Capital Projects Progress Update.

**9.2 Student Trustees' Update**

Ashley McGuire, Student Trustee, gave a brief verbal update on the activities of the Student Senate.

### **9.3 Family of Schools Superintendents' Monthly Update**

The Family of Schools Superintendents gave brief verbal reports highlighting the activities in their schools.

#### **Superintendent Baldasaro**

- The Niagara Catholic Regional School Council held their First Annual Regional School Council Bus Tour featuring Director Crocco as tour guide. The Tour included visits to the Cyberquest Program at St. Mary School in Welland, Specialist High Skills Major transportation site in Welland, Culinary Arts and Specialist High Skills Major construction site in Port Colborne, SCOEP in Ridgeway, and the Catholic Education Centre.
- St. Patrick Catholic Elementary School hosted a Food and Fitness Fun Night, which included a family dinner, a guest speaker for the parents, and nutrition and fitness activities for the student.

#### **Superintendent Ciarlo**

- Kyra Reilly, a Grade 12 student at Blessed Trinity Catholic Secondary School in Grimsby, received several awards this month including the Grimsby's Youth Citizen of the Year, the Vicky Hull Young Woman of Distinction Award for Sports, Recreation and Leisure from the YWCA and the 2009 Blessed Trinity's Catch the Spirit Award for Catholic Leadership.

#### **Superintendent Lee Ann Forsyth-Sells**

- St. Anthony Catholic Elementary School celebrated Earth Day with a variety of activities coordinated by Lara Van Riesen, Grade 4 teacher and a group of 20 eco-savvy students working to improve the ecological footprint.
- The first Early Act Program in partnership with the Rotary Club of South St. Catharines was formed at Mother Teresa Catholic Elementary School. Students will participate in local, provincial and international projects with Community Care, St. Vincent de Paul, and an international project, by collecting eyeglasses for Guatemala.
- Assumption Catholic Elementary School focussed their Education Week activities on literacy and the arts, which paired student in older grades with students in younger grades to create books and participate in the play, "The Big Bad Musical".

#### **Superintendent Iannantuono**

- Chef Mario Scozzafava, Culinary Arts Instructor at Saint Michael Catholic High School in Niagara Falls, won the first Iron Chef Niagara Competition. The Iron Chef competition raised over \$20,000 for a variety of Niagara charities through several qualifying competitions throughout the winter.
- Students and teachers at Our Lady of Mount Carmel participated in "Power of One", which was a six week unit that integrated language, the religious social teachings of the Church, Music and social studies, and focused on individuals responsible for positive and significant change in human condition.

## **D. INFORMATION**

### **1. Trustee Information**

#### **1.1 Spotlight on Niagara Catholic - April 28, 2009**

Director Crocco presented the Spotlight on Niagara Catholic - April 28, 2009 issue for Trustees' information.

**1.2 Calendar of Events - May 2009**

Director Crocco presented the Calendar of Events for May 2009, and highlighted the Graduation Celebration - Class of 2009 on May 14, 2009 and the Niagara Catholic System Faith Day on May 15, 2009.

**1.2.1 Graduation Celebration - Class of 2009 - May 14, 2009**

**1.2.2 System Faith Day - May 15, 2009**

**1.3 H1N1 Letter to all Niagara Catholic Families**

Director Crocco presented a copy of the H1N1 Letter sent to all Niagara Catholic Families for Trustees' information.

**1.4 Canadian Secondary School Rowing Association Award**

Director Crocco presented information on the Canadian Secondary School Rowing Association Award being presented to the Niagara Catholic District School Board on May 31, 2009.

**1.5 Report of the Governance Review Committee to the Minister of Education**

Director Crocco presented the Report of the Governance Review Committee to the Minister of Education for Trustees' information.

**1.6 Additional Information**

Director Crocco informed Trustees that the 2009-2010 Elementary and Secondary School Year Calendars have been approved by the Ministry of Education. School communities will be informed of the Ministry approved calendars for 2009-2010.

**E. OTHER BUSINESS**

**1. General Discussion to Plan for Future Action**

**1.1 Letter from Mayor Brian McMullan - City of St. Catharines**

Director Crocco presented Trustees with a letter from Mayor Brian McMullan - City of St. Catharines, regarding the Pupil Accommodation Review. The letter will be included in the May 26, 2009 Board Meeting Agenda and placed on the Board website under the Pupil Accommodation Review tab.

**F. BUSINESS IN CAMERA**

Moved by Trustee Dekker

**THAT** the Committee of the Whole move into the In Camera Session.

**CARRIED**

The Committee of the Whole moved into the In Camera Session of the Meeting at 10:45 p.m. and reconvened at 11:15 p.m.

## **G. REPORT ON THE IN-CAMERA SESSION**

Moved by Trustee Belcastro

**THAT** the Committee of the Whole report the motions from the In Camera Session of the Committee of the Whole Meeting of May 12, 2009.

**CARRIED**

### **SECTION A: STUDENT TRUSTEES PRESENT**

Moved by Trustee Belcastro

**THAT** the Committee of the Whole approve the Minutes of the In Camera Session of the Committee of the Whole Meeting - Section A: Student Trustees Present held on April 14, 2009, as presented.

**CARRIED (Item F1)**

### **SECTION B: STUDENT TRUSTEES EXCLUDED**

Moved by Trustee Dekker

**THAT** the Committee of the Whole approve the Minutes of the In Camera Session of the Committee of the Whole Meeting - Section B: Student Trustees Excluded held on April 14, 2009, as presented.

**CARRIED (Item F3)**

Moved by Trustee Charbonneau

**THAT** the Committee of the Whole recommend that the Niagara Catholic District School Board approve the recommendation as outlined in Item F4 of the In Camera Session of the Committee of the Whole Meeting Agenda - Section B: Students Trustees Excluded of May 12, 2009.

**CARRIED (Item F4)**

Moved by Trustee Dekker

**THAT** the Committee of the Whole approve that the meeting be extended beyond 11:00 p.m.

**CARRIED**

## **H. ADJOURNMENT**

Moved by Trustee Scalzi

**THAT** the May 12, 2009 Committee of the Whole Meeting be adjourned.

**CARRIED**

This meeting was adjourned at 11:15 p.m.

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Minutes of the Committee of the Whole Meeting of the Niagara Catholic District School Board held on **May 12, 2009**.

Approved on the **2nd** day of **June 2009**.

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Frank Fera  
Vice-Chairperson of the Board

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John Crocco  
Director of Education/Secretary -Treasurer